

# Exhibition Application Form



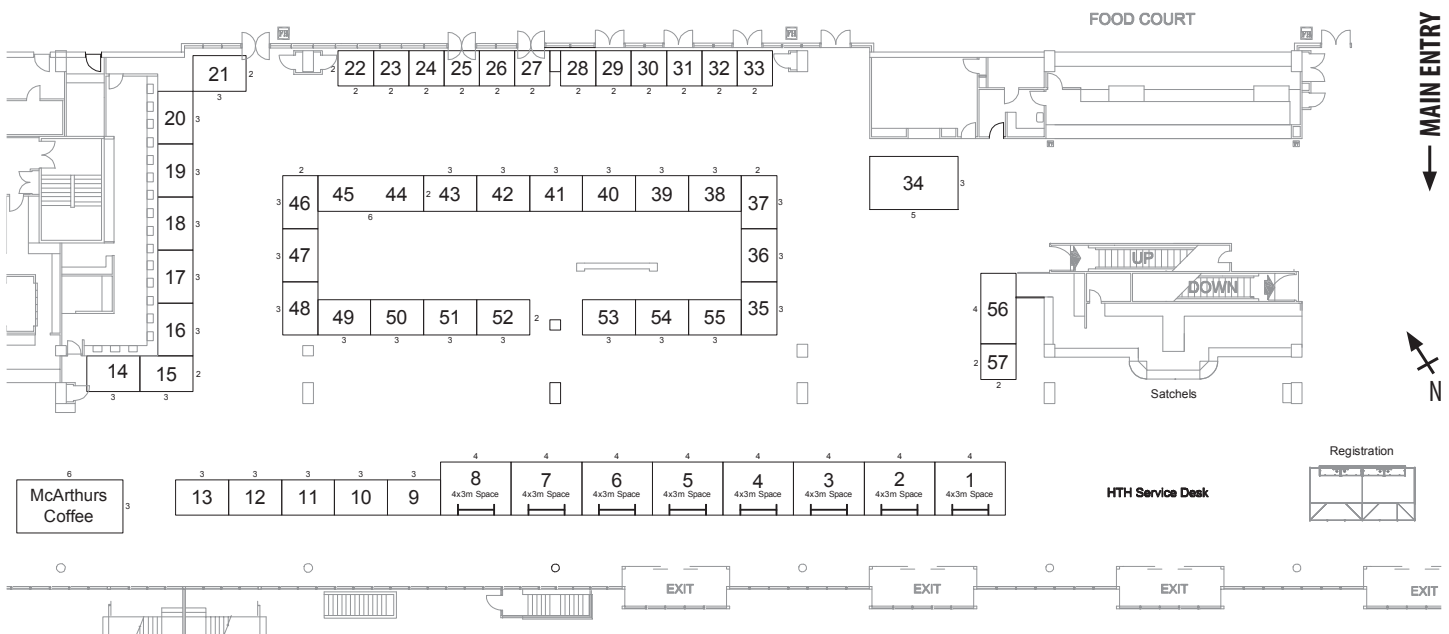
## 2012 Early Childhood Education Conference

1–2 June 2012,  
Caulfield Racecourse,  
Melbourne

*Together we grow – delivering quality*

<b>Exhibits 1–8 (Floor Space)</b> \$1150 + GST = \$1265	<b>Exhibits 9–12 and 35–55 (Exhibition Booths)</b> \$1150 + GST = \$1265	<b>Exhibits 22–33 (Not-For-Profit Booths)</b> \$700 + GST = \$770
<ul style="list-style-type: none"> <li>• 4 x 3 metre floor space (for use to display free standing equipment only – no tables to be used)</li> <li>• 1.2 x 2.4 metre display panel</li> <li>• Sign with company name</li> <li>• Catering for 2 staff only</li> </ul>	<ul style="list-style-type: none"> <li>• 3 x 2 metre exhibition booth</li> <li>• Fascia board with company name</li> <li>• Spotlight and power point</li> <li>• One trestle table and two chairs</li> <li>• Catering for 2 staff only</li> </ul>	<ul style="list-style-type: none"> <li>• Strictly not-for-profit organisations only</li> <li>• 2 x 2 metre exhibition booth</li> <li>• Fascia board with company name</li> <li>• Spotlight and power point</li> <li>• One trestle table and two chairs</li> <li>• Catering for 2 staff only</li> </ul>

### Trade Fair Floor Plan



### Booth Rules

- Advertising material (e.g. banners) is not allowed outside the designated booth area.
- Obstruction of the aisles or walkways, in any form, is not allowed.
- While innovative methods of attracting delegates to your booth are encouraged, practices disadvantaging other exhibitors or detracting from the exhibition will be discouraged.

The 2012 Early Childhood Education Conference is presented by KPV in partnership with Gowrie Victoria.



## Application Form

- Booths will be allocated in strict order of receipt of booking.
- All bookings must be accompanied by full payment.
- Cheques to be made payable to **Kindergarten Parents Victoria**.
- Booking form and payment to be sent to **Kindergarten Parents Victoria, PO Box 1246, Collingwood VIC 3066** or faxed to **(03) 9486 4226**.
- All enquiries to Cass Marxsen at KPV on (03) 9489 3500.

Organisation name

Contact person

Position

Contact address

State

P/code

Contact numbers

B/H

Mobile

Fax

Contact email address

Booth preference

1st

2nd

3rd

Signed

Date

	Cost per exhibit	Quantity required	Subtotal
<b>Exhibits 1–8</b> (Floor Space)	\$1265 (\$1150 + GST)		
<b>Exhibits 9–12 and 35–55</b> (Exhibition Booths)	\$1265 (\$1150 + GST)		
<b>Exhibits 22–33</b> (Not-For-Profit Booths)	\$770 (\$700 + GST)		
<b>Additional site requirements</b> – internet	\$27.50 (\$25 + GST)		
<b>Additional exhibitor catering</b> – per person	\$77 (\$70 + GST)		

**TOTAL**

**Payment Method** (Please indicate your choice)

**Payment must be received with your application form.**

**Cheque**

Enclosed is a cheque for

\$

made payable to  
Kindergarten Parents Victoria

**Credit card**

Mastercard

Visa

In the amount of

\$

Name on card

Card no.

 /  /  / 

Expiry date

 / 

Signature

Please retain a copy of this registration form for your records. This document will be a tax invoice for GST when you make a payment. ABN 39 058 205 158

## Liability & Insurance

In the event of industrial disruption and/or equipment failure due to power supply problems, the organisers will not be held liable and accept no responsibility for loss of monies incurred by exhibitors or damage to their property. Exhibitors should extend their public liability and theft insurance to cover the trade fair exhibition booth.

We hereby agree to indemnify Kindergarten Parents Victoria against claims arising from loss or damage to exhibits and any damage caused to the space, walls, floor, ceiling, furniture, fittings and furnishings caused by us at the exhibition venue during the bump-in period, occupancies and bump-out period.

Name of exhibitor

Signed

Date