



# 2010

4-5 June, 2010  
Caulfield Racecourse  
Melbourne, Victoria

## Early Childhood Education Conference

### Exhibition Application Form

#### BOOKING INFORMATION

- Booths will be allocated in strict order of receipt of booking.
- All bookings must be accompanied by a 50% non-refundable deposit.**
- Balance to be paid by 26 March 2009.
- Cheques to be made payable to **Kindergarten Parents Victoria**.
- Booking forms and payment to be sent to **Kindergarten Parents Victoria, PO Box 1246, Collingwood VIC 3066 Fax: (03) 9486 4226.**
- All enquiries to Tessa Bushell at KPV on (03) 9489 3500

**Organisation Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Postcode:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_

**Position:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**Mobile:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Booth preference: 1<sup>st</sup>** \_\_\_\_\_

**2<sup>nd</sup>** \_\_\_\_\_

**3<sup>rd</sup>** \_\_\_\_\_

**Signed:** \_\_\_\_\_

**Date:** \_\_\_\_\_

#### Payment Details:

**Cheque**     **Mastercard**     **Visa**     **Bankcard**

**Cardholder's Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Card Number:** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**Expiry date:** \_\_\_\_ / \_\_\_\_

#### Exhibits 50 to 59 (Floor Space)

- 4 x 3 metre floor space (for use to display free standing equipment only - no tables to be used)
- 1.2 x 2.4 m display panel
- Sign with company name

#### Exhibits 7 to 49 (Exhibition Booths)

- 3 x 2 metre exhibition booth
- Fascia board with company name
- Spotlight and power point
- One trestle table and two chairs

#### Exhibits 1 to 6 (Not-For-Profit Booths)

- Strictly not-for-profit organisations only
- 2 x 2 metre exhibition booth
- Fascia board with company name
- Spotlight and power point
- One trestle table and two chairs

Liability and Insurance: In the event of industrial disruption and/or equipment failure due to power supply problems, the organisers will not be held liable and accept no responsibility for loss of monies incurred by exhibitors or damage to their property. Exhibitors should extend their public liability and theft insurance to cover the trade fair.

Please retain a copy of this booking form for your records.  
This document will be a tax invoice for GST when you make a payment.

ABN: 39 058 205 158